

STATE OF TEXAS §
COUNTIES OF POTTER §
AND RANDALL §
CITY OF AMARILLO §

On the 19th day of July, 2011, the Point West Public Improvement District (PID) Advisory Board met at 9:00 A.M. in Room 306, on the third floor of City Hall, 509 SE 7th Avenue, Amarillo, Texas with the following individuals present:

<u>MEMBERS</u>	<u>TOTAL NO. MEETINGS ATTENDED</u>	<u>TOTAL NO. MEETINGS HELD</u>
Dick Fausset, Chairman	8	8
Jim Rutledge (no)	3	4
Loyd Romans	1	4

CITY OF AMARILLO STAFF

Carolyn Back, Comprehensive Planner

Herb Sanders, Assistant City Auditor

ITEM 1: Opening Remarks

Chairman Fausset led the meeting by welcoming everyone and established a quorum of board members present.

ITEM 2: Approval of Minutes from July 7, 2010 Meeting

Ms. Carolyn Back asked if there were any questions regarding the last meeting's minutes. Hearing none, Mr. Loyd Romans moved to approve the July 7, 2010 minutes, with Mr. Dick Fausset seconding the motion, and the minutes were unanimously approved.

ITEM 3: Discuss ongoing PID operations and maintenance contract

Mr. Fausset stated that the board decided to change landscaping companies from Krause Landscape to US Lawns who will maintain improvement areas thru the 2011/12 fiscal year. Mr. Fausset also mentioned that tree basins, which aid in irrigation and water catchment, were added around all trees on the site. Thirdly, he stated that the entryways needed to be power washed and he would notify the landscaping contractor of this.

ITEM 4: Consider for recommendation 2011/12 Budget and 5-Year Service Plan

Mr. Herb Sanders explained the 2011/12 budget and 5-year service plan to the group. He reviewed the maintenance and operation costs by line item pointing out the costs associated with each expense. He stated that water rates had again been raised Citywide. Mr. Sanders also pointed out the necessity of adding an administrative fee for all PIDs in order to recuperate City costs. Mr. Sanders finished by asking if anyone had questions, hearing none, he requested a motion. Mr. Fausset moved to approve the

2011/12 budget and 5-year service plan, Mr. Romans seconded the motion, and both were unanimously approved.

ITEM 5: Consider Extending Board Members Terms to September-Standardize

Ms. Back noted that several PID board membership terms expire mid-year, which may create issues with the approval process for City Officials. She requested that the terms be extended thru September to eliminate any problems that may arise. Mr. Fausset moved to extend the Point West Public Improvement District's committee membership terms thru September, Mr. Romans seconded, and the motion was unanimously approved.

ITEM 6: Adjourn Meeting

There being no further action, the meeting was adjourned.